



Internal Quality Assurance Cell

Date: 17.07.14

1st Minutes of Meeting for the year 2014-2015

Date: 14.07.2014

Time: 10.30 am

Venue: Board Room - BIST

The IQAC members met at 10.30 am on 14th July 2014. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: AQAR for the year 2013-2014

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2013-2014 has been collected. The data are being compiled and the process of preparing the Annual Quality Assurance Report for the year is going on and the report shall be ready by the next IQAC meeting.

Agenda Item 3: Quality of Teaching

All the Head of the Department should monitor the quality of teaching, and to check the individual faculty lesson plan.



Internal Quality Assurance Cell

Agenda Item 4: Disciplinary committee

Disciplinary committee by each department is to be framed by the Heads on circulation for those who don't have the class in the First, third and fifth hour. Deans and Heads should monitor and ensure the discipline of the students.

Agenda Item 5: Stock Verification

All Deans, Directors, HODs and Section Heads to ensure that the stock register is updated and available during the stock verification.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 17/07/14

Place: BIHER



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2. All Deans/Directors
3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 29.12.2014

2nd Minutes of Meeting for the year 2014-2015

Date: 26.12.2014

Time: 10.00 am

Venue: Board Room – BIST

The IQAC members met at 10.00 am on 26th December 2014. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Course Committee Meeting:

The detailed minutes of the course committee meetings shall be given in annexure. The highlights of the outcome of Course Committee and action taken shall be included in agenda for discussion in IQAC.



Internal Quality Assurance Cell

Agenda Item 3: E-Journals

The copy of e-journals should be sent to the respective department library for easy access to all the students and faculty.

Agenda Item 4: Institutional Database

All the constituent institutions are asked to maintain the institutional database through Management Information quality.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 29/12/14

Place: BIHER



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3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 23.03.2015

3rd Minutes of Meeting for the year 2014-2015

Date: 20.03.2015

Time: 11.00 am

Venue: Board Room - BIST

The IQAC members met at 11.00 am on 20.03.2015. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Feedback from Students/Parents/Stake holders

For quality –related institutional process institution should do arrangement for feedback response from students, parents and other stake holders

Agenda Item 3: Library Books

No. of library books to be increased for students in each institutions.



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Agenda Item 4: Refresher Course

All the department has to organize refresher course for a minimum days (7 days) for teaching staff.

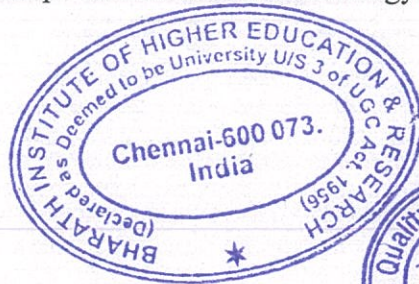
Resource persons may be invited and industrial visits may also be arranged.


Agenda Item 5: Research, Consultancy and Extension

The convenor has presented the details on the Project proposals, Publications, H-index and citation.

Agenda Item 6: To conduct Workshop

It has been found that only few workshops have been conducted by the constituent colleges related to academic activities. Workshops on Research Methodology.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 23/3/15

Place: BIHER



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3. All Members, IQAC-BIHER



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Internal Quality Assurance Cell

Date: 18.05.2015

4th Minutes of Meeting for the year 2014-2015

Date: 15.05.2015

Time: 10.00 am

Venue: Board Room – BIST

The IQAC members met at 10.00 am on 15.05.2015. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Co-curricular activities

To motivate the students to take part in co-curricular activities and extra-curricular activities.

Agenda Item 3: Documentation of the various programmes with photos

This is an essential component of the “Best Practices” and the best way to show case our original activities that has been happened in our constituent colleges leading to quality improvement



Internal Quality Assurance Cell

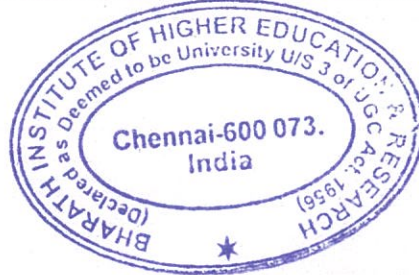
Agenda Item 5: Academic Calendar

To be prepared by each department considering the following

- Guest lectures.
- Industrial visits/Local visits.
- Seminars/Symposium/Conference/Workshop.
- Value added courses.
- Coaching classes for supplementary /current.
- Makeup classes for genuine cases (sports/NSS/NCC/Medical)

Agenda Item 6: AQAR for the Year 2014-2015

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2014-2015 to be collected.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 18/5/15

Place: BIHER



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Internal Quality Assurance Cell

Date: 23.07.15

1st Minutes of Meeting for the year 2015-2016

Date: 20.07.2015

Time: 10.00 am

Venue: Board Room - BIST

The IQAC members met at 10.00 am on 20th July 2015. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: AQAR for the year 2014 -2015

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2014 – 2015 has been collected. The data are being compiled and the process of preparing the Annual Quality Assurance Report for the year is going on and the report shall be ready by the next IQAC meeting.

Agenda Item 3: Update of Website of IQAC Activities

The Director, IQAC insisted that all the departments/institutions should periodically update the contents. It was found that some of the institutions had not fully utilized the capabilities of the website to disseminate the activities/endeavor/innovative approaches of the university to the academia. There is a separate link created for the IQAC containing all important decisions and initiatives of the IQAC for the stakeholders to view and express their valuable suggestions/comments.



Internal Quality Assurance Cell

Agenda Item 4: IQAC to raise Quality Alerts

The IQAC is authorized to raise quality alerts whenever a question arises as to the quality of the institution. The matter was discussed in detail and resolved that the IQAC shall bring the issue to the notice of the concerned Deans of the institution and send information to the Vice Chancellor.

Agenda Item 4: Seminar on Quality Aspects

The IQAC is to include the list of proposed national level seminars and workshops on the quality themes and publish them in the website. There may be separate events organized by the IQAC for training the faculty and non-teaching staff to comply and ensure with the quality standards of the university.

Agenda Item 5: Alumni Association

Alumni Associations of all teaching departments to be revamped and rejuvenated. Also, all teaching departments shall properly document the Alumni meetings conducted and report the same to IQAC. Alumni support for the development in all spheres, academic, administrative and financial, to be sought for. The Director, IQAC shall take initiatives towards:

- i. To conduct an Alumni Day each year
- ii. Seek the support of the Alumni of the University for the Development of the University in all spheres.
- iii. Create an Alumni Web Link in the University Website.

Agenda Item 6: Advisory Role of IQAC

The Advisory role of IQAC and other aspects for improvement were proposed by the Director, IQAC through a Power Point Presentation. The following suggestions were made by the members based on the presentation.

- i. IQAC may identify and promote research project applications received from major national and international funding agencies.
- ii. Encourage erudite visitors to University and arrange interaction with students.



Internal Quality Assurance Cell

- iii. Collaborative research with agencies such as ISRO, BSNL, BARC and Corporate houses to be explored.
- iv. Seed Money to encourage new faculty and also for good achievers need be implemented.
- v. Research consultancy to be strengthened.
- vi. Periodic external academic audit by external peers for each Department, to identify SWOC.
- vii. IQAC should design simple form for data collection, so as to facilitate faster and more accurate data from the constituent institutions.

Agenda Item 8: Approval of Academic Calendar for 2015 -2016

The IQAC Director presented the academic calendar for the academic year 2015-2016. The members discussed the dates and altered some of the dates and events. The calendar was approved by the IQAC and to be followed by all the constituent institutions.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER



Date: 23/7/15

Place: BIHER

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1. PS to Vice Chancellor
2. All Deans/Directors
3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 17.10.2015

2nd Minutes of Meeting for the year 2015-2016

Date : 14.10.2015

Time : 2.00 pm

Venue: Board Room - BIST

The IQAC members met at 10.00 am on 14th Oct. 2015. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Confirmation of the minutes of the First IQAC meeting

The minutes of the first IQAC meeting held on 20.07.2015 as circulated to the members was confirmed and approved.

Agenda Item 3: Preparation for NAAC Accreditation

In view of the NAAC peer team visit for the accreditation, the IQAC director insisted that all the documents required to be produced to the team might be prepared and kept ready. The director further added that the respective deans of the constituent institutions might take all necessary steps to facilitate the process.

Agenda Item 4: Adherence to the Academic Calendar 2015 - 2016

The IQAC director requested all the Deans to ensure that all the activities/event/tests might be completed with strict adherence to the academic calendar approved by the IQAC. The Deans confirmed that the academic calendar was followed so far, except a few minor deviations from the plan.



Internal Quality Assurance Cell

Agenda Item 5: Feedback system

The method of collecting feedbacks was discussed in detail. An online system of completely through online was coined and was discussed in detail. Resolved that at initial stages some of the feedback forms might first be collected through online. The feedbacks on PEO and POs of the engineering programs by the stakeholders were to be taken by online.

Agenda Item 6: Compilation of AQAR of 2014 -2015

The Director, IQAC informed that the compilation of AQAR for the academic year 2014 -2015, and the report might be submitted to the NAAC. The Cell approved the AQAR and the Director, IQAC was to send the report to NAAC through email.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 17/10/15

Place: BIHER



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Internal Quality Assurance Cell

Date: 14.03.2016

3rd Minutes of Meeting for the year 2015-2016

Date: 11.03.2016

Time: 2.00 pm

Venue: Board Room - BIST

The IQAC members met at 2.00 am on 11th March 2016. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Confirmation of the minutes of the Second IQAC meeting

The minutes of the first IQAC meeting held on 14.10.2015 as circulated to the members was confirmed and approved.

Agenda Item 3: Results of NAAC Accreditation

The NAAC peer team visit for the accreditation, the IQAC director insisted that all the documents required to be produced.

Agenda Item 4: Adherence to the Academic Calendar 2015 - 2016

The IQAC director requested all the Deans to ensure that all the activities/event/tests might be completed with strict adherence to the academic calendar approved by the IQAC. The Deans confirmed that the academic calendar was followed so far, except a few minor deviations from the plan.



Internal Quality Assurance Cell

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Agenda Item 6: Compilation of AQAR of 2014 -2015

The Director, IQAC informed that the compilation of AQAR for the academic year 2014 -2015, and the report might be submitted to the NAAC. The Cell approved the AQAR and the Director, IQAC was to send the report to NAAC through email.




The Chairman

IQAC – BIHER

Dr. K.P. THOYAMANI
B.E., M.B.A., M.Sc. (Engg.) (Canada), Ph.D. (Canada),
VICE CHANCELLOR
Bharath Institute of Higher Education & Research
(Declared as Deemed to be University U/S 3 of UGC Act, 1956)
Chennai-600 073.

Date: 14/03/2016

Place: BIHER



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3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 31.05.2016

4th Minutes of Meeting for the year 2015-2016

Date: 28.05.2016

Time: 10.00 am

Venue: Board Room – BIST

The IQAC members met at 10.00 am on 28th may 2016. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Feedback- Teaching & non-teaching staff and Alumni

The feedback forms from the Teaching & Non-teaching staff and Alumni have to be obtained from all the constituent colleges and a detailed report to be sent to the University for Appropriate Action.

Agenda Item 3: Shortage of Attendance

To organize a special class on 1st and 3rd Saturday for the students who have shortage of attendance. The respective heads of the department are asked to prepare the special timetable.



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Agenda Item 4: Placement Activities

To discuss about the placement activities for the completed academic year.

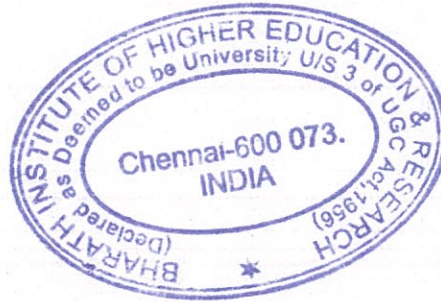
Agenda Item 5: Academic activity calendar

To be prepared by each department considering the following

- Guest lectures, Industrial visits/Local visits, Seminars/Symposium/Conference/Workshop.
- Value added courses, Coaching classes for supplementary /current.
- Sports/NSS/NCC/Medical

Agenda Item 6: AQAR for the Year 2015-2016

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2015-2016 to be collected.




The Chairman

IQAC – BIHER

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VICE CHANCELLOR
Bharath Institute of Higher Education & Research
[Declared as Deemed to be University U/S 3 of UGC Act, 1956]
Chennai-600 073.

Date: 31.05.2016.

Place BIHER.

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3. All Members, IQAC-BIHER





Internal Quality Assurance Cell

Date: 18.07.16

1st Minutes of Meeting for the year 2016-2017

Date: 15.07.2016

Time: 09.30 am

Venue: Board Room - BIST

The IQAC members met at 09.30 am on 15th July 2016. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: AQAR for the year 2016 -2017

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2016 – 2017 has been collected. The data are being compiled and the process of preparing the Annual Quality Assurance Report for the year is going on and the report shall be ready by the next IQAC meeting.

Agenda Item 3: Promoting Foreign Language Training

The Council discussed in detail the need to provide additional training to post graduate students, suitable at their level of education. It was resolved that director IQAC shall put up detailed project for seeking funding. To serve the incoming batch, it was resolved that couple



Internal Quality Assurance Cell

of courses should be started before finalization of the whole scheme. The committee of the IQAC was authorized to design and implement this in consultation with the Vice-Chancellor.

Agenda Item 4: Compiling Research Summaries

The council appreciated the utility of such a compilation to reach out the research findings to potential users and to enable its use. The proposal to collect it from all PhD awardees, as proposed, was approved.

Agenda Item 5: Proposal for promoting Interdisciplinarity

The council discussed the proposal in detail and resolved to recommend the same for implementation. It was also resolved that Academic Committee and HODs shall take up the matter diligently. The Vice-Chancellor was authorized to constitute a committee to expand the proposal into a draft interdisciplinary policy.

Agenda Item 6: Advisory Role of IQAC

The Advisory role of IQAC and other aspects for improvement were proposed by the Director, IQAC through a Power Point Presentation. Detailed discussions were made and suggestions evolved during the discussions. The following suggestions were made by the members based on the presentation.

- i. Consultancy to be strengthened.
- ii. Earn-while-you learn (EYL) scholarships for students.
- iii. Job oriented/career courses to be explored.
- iv. Hostel capacity to be increased.
- v. Patents to be encouraged.
- vi. E-Content development to be taken up by Departments.
- vii. Co-ordinated research to be taken up.



Internal Quality Assurance Cell

Agenda Item 4: Approval of Academic Calendar for 2017-2018

The IQAC Director presented the academic calendar for the academic year 2017-2018. The members discussed the dates and altered some of the dates and events. The calendar was approved by the IQAC and to be followed by all the constituent institutions.




The Chairman

IQAC – BIHER

Date: 18/07/2016

Place: BIHER.

Dr. K.P. THOYAMANI
B.E., M.B.A., M.Sc.(Engg.)(Canada), Ph.D.(Canada),
VICE CHANCELLOR

Bharath Institute of Higher Education & Research
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Chennai-600 073.



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3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 12.12.16

2nd Minutes of Meeting for the year 2016-2017

Date: 10.12.2016

Time: 09.30 am

Venue: Board Room – BIST

The IQAC members met at 09.30 am on 10th December 2016. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: To decide about the submission of question papers along with model answers

The Director, IQAC insisted that all the departments/institutions should periodically update the Examination details in website. It was decided that the University faculty members should submit the question papers along with the model answers to the Controller of Examinations with reference to the current semester. The detailed notification in this regard would be issued by CoE.

Agenda Item 3: Approval of Academic Audit 2016

The Academic Audit Report was discussed in detail. It was noted that some Departments were not covered and some departments have not responded to the peer comments. Generally it was felt that the exercise was an excellent one which gave directions to improve quality. It was resolved that the number of peer reviews may be restricted to 2, preferably at level of professors and the form may be avoided and the annual report itself may be used for the audit. It was further resolved in the audit.



Internal Quality Assurance Cell

Agenda Item 4: MOOC- Reconsideration

IQAC felt that a MOOC course is an important activity to bring in technology into teaching and to reach out internal academic talent to the world. It was resolved that Coordinator, IQAC be authorized to seek funds for the project from University, and take necessary steps to run a course at the earliest as a pilot. It was also resolved to authorize the Vice-Chancellor to nominate a committee to advice on the project.

Agenda Item 5: Attracting Project Funding

IQAC pointed out that the project is an extremely important one. It was resolved that the in-house expertise may also be used in enabling younger faculty members with proposal preparation & mock presentation.

Agenda Item 6: Promoting Consultancy: Reporting

The IQAC noted the development and remarked that this is an important step in promoting consultancy.




The Chairman

IQAC – BIHER
Dr. K.P. THOYAMANI
B.E., M.B.A., M.Sc. (Engg.) (Canada), Ph.D. (Canada),
VICE CHANCELLOR

Bharath Institute of Higher Education & Research
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Chennai-600 073.

Date: 12.12.2016.

Place: BIHER.

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Internal Quality Assurance Cell

Date: 12.03.17

3rd Minutes of Meeting for the year 2016-2017

Date: 09.03.2017

Time: 09.30 am

Venue: Board Room - BIST

The IQAC members met at 09.30 am on 9th March 2017. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Report on Letters to Industries

IQAC resolved that solid steps be taken to achieve collaborations based on the inputs received now. The standing sub-committee of IQAC shall propose action.

Agenda Item 3: International Student Programmes-Reporting Progress

The IQAC noted the developments and also discussed some issues that resulted in some students discontinuing the programme. It was suggested that soon these matters are discussed.



Internal Quality Assurance Cell

Agenda Item 4: Annual Quality Assurance Report (AQAR)

IQAC approved the proposal to draw up a revised AQAR covering calendar year 2015. The standing sub-committee of IQAC shall prepare this and submit to the Vice-Chancellor for further action. It was noted that timely submission of AQAR is a matter of importance for future accreditation.

Agenda Item 5: Research Paper Impacts during 2015

The impact factor statistics for University Depts have been compiled from the Annual Report. Many Departments have published more number of papers with high impact factors. This is more than last year.



The Chairman

IQAC - BIHER
Dr. K.P. THOYAMANI
B.E., M.B.A., M.Sc.(Engg.), (Canada), Ph.D. (Canada),
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Chennai-600 073.

Date: 12.03.17

Place: BIHER.



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Internal Quality Assurance Cell

Date: 05.05.17

4th Minutes of Meeting for the year 2016-2017

Date: 02.05.2017

Time: 10.00 am

Venue: Board Room – BIST

The IQAC members met at 10.00 am on 2nd May 2017. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Visibility of University in Scopus & Indian Citation Index

IQAC noted the figures and after detailed discussions recommended as follows:

- (i) IQAC may put up proposal for holding a seminar on “Quality in Research”
- (ii) A circular may be issued to all research scholars to indicate their affiliation in all publications as “Research Scholar” along with the name of the University.
- (iii) Similar instruction may be included in registration order from now on.
- (iv) Students who receive University research fellowship may acknowledge the same in the Acknowledgements section.

Agenda Item 3: Promoting Drug Free Campus

The Vice Chancellor was authorized to nominate a committee to submit an action plan for promoting drug free campus.



Internal Quality Assurance Cell

Agenda Item 4: Internal Accreditation of Courses

The IQAC appreciated the proposal and resolved to accept the same for implementation. It was observed that this has the potential to be a best practice of the University.

Agenda Item 5: Student Success Center

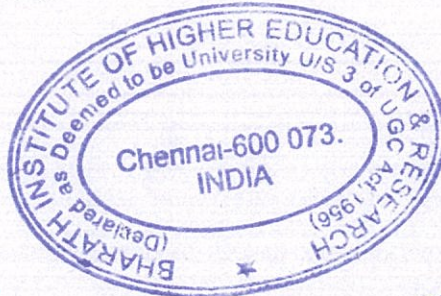
IQAC authorized the Vice-Chancellor to nominate a committee to submit a detailed proposal.

Agenda Item 6: Library Quality Audit 2017

It was resolved that the University Librarian may be asked to conduct the Library Quality Audit 2017, additionally including "Library Utilization Index". The audit may be completed by February 2018.

Agenda Item 7: AQAR for the Year 2016-2017

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2016-2017 to be collected.



The Chairman

IQAC – BIHER

Dr. K.P. THOYAMANI

B.E., M.B.A., M.Sc. (Engg.) (Canada), Ph.D. (Canada),

VICE CHANCELLOR

Bharath Institute of Higher Education & Research

[Declared as Deemed to be University U/S 3 of UGC Act, 1956]

Chennai-600 073.



Date: 08.08.2017.

Place: BIHER.

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3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 15.07.17

1st Minutes of Meeting for the year 2017-2018

Date: 12.07.2017

Time: 10.00 am

Venue: Board Room - BIST

The IQAC members met at 10.00 am on 12th July 2017. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: AQAR for the year 2016 -2017

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2016 – 2017 has been collected. The data are being compiled and the process of preparing the Annual Quality Assurance Report for the year is going on and the report shall be ready by the next IQAC meeting.

Agenda Item 3: Department Achievements & Future plans

All the Departments HODs were asked to make a power-point presentation of their Department's Achievements and future plans.



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Agenda Item 4: Feedback from students

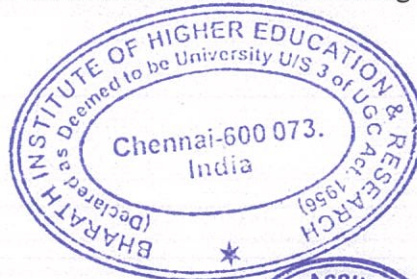
All the Deans has been instructed to make sure that all the Department students should fill the Feedback form about the faculty and submit Department wise directly to Dean of the constituents colleges Confidentially .


Agenda Item 5: Placement Activities

Placement coordinators should conduct Career Development programs to the Students in the weekends and Make sure that each students make use of this opportunity and excel in their career.

Agenda Item 6: Association & Club Activities

All the constituent institutions of the University should make sure that each associations/ clubs should conduct a minimum of 4 activities during this academic year and file the documents & photographs.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 15/7/17
Place: BIHER



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1. PS to Vice Chancellor
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Internal Quality Assurance Cell

Date: 21.12.2017

2nd Minutes of Meeting for the year 2017-2018

Date: 18.12.2017

Time: 10.30 am

Venue: Board Room - BIST

The IQAC members met at 10.30 am on 18th December 2017. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Workshops/Seminars

Workshops & Seminars are to be conducted for each departments and guest from the Various Industries are to be invited and students should be taken for Industrial Visits and explore the knowledge practically.

Agenda Item 3: Faculty Development Program

FDP to be conducted to exchange ideas about teaching & learning. And also, it utilize them to meet the challenge of the students for personal and professional life.



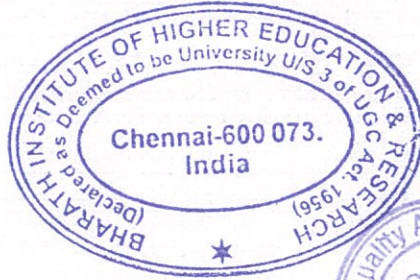
Internal Quality Assurance Cell


Agenda Item 4: Alumni Association

The Committee has been told that to nominate representatives of Alumni Association, The Nominated person should be inactive and respond the Queries of the Alumni.

Agenda Item 5: Certificate Courses

Placement coordinators should conduct Career Development programs to the Students in the weekends and Make sure that each students make use of this opportunity and excel in their career.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER



Date: 21/12/17

Place: BIHER

Copy To

1. PS to Vice Chancellor
2. All Deans/Directors
3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 29.03.2018

3rd Minutes of Meeting for the year 2017-2018

Date: 26.03.2018

Time: 11.00 am

Venue: Board Room - BIST

The IQAC members met at 11.00 am on 26th March 2018. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: . Infrastructure development

The members discussed lack of sufficient space as well as infrastructure for a number courses running on the campus. The members advocated development of superior infrastructure on war footing basis for every course.

Agenda Item 3: Publications

Promote and encourage faculty and research students to publish their papers in reputed journals.

Agenda Item 4: Feedback from students & staffs

Feedback forms from the students to be filled and made it confidential and submit it to deans of constituent's colleges.



Internal Quality Assurance Cell


Agenda Item 5: To improve Academic results

Students those are dull at academics are asked to attend remedial classes. And every departments should conduct classes after the College Hours.

Agenda Item 6: Organization of Conference, Seminar training programs etc

Every Department should conduct Conference & Seminar and should invites guest from various colleges and industries.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER

Date: 29.3.18

Place: BIHER



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1. PS to Vice Chancellor
2. All Deans/Directors
3. All Members, IQAC-BIHER



Internal Quality Assurance Cell

Date: 28.05.2018

4th Minutes of Meeting for the year 2017-2018

Date: 25.05.2018

Time: 10.00 am

Venue: Board Room – BIST

The IQAC members met at 10.00 am on 25th May 2018. The meeting was chaired by the Vice Chancellor and attended by the members as listed in the attendance sheet attached.

Agenda Item 1: Welcome by the Chair

Honorable Vice Chancellor welcomed the members of IQAC - BIHER. The Registrar presented the agenda items.

Agenda Item 2: Co-curricular activities

To motivate the students to take part in co-curricular activities and extra-curricular activities.



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Agenda Item 3: MOU

To discuss about the MOU agreement with the Abroad Universities.

Agenda Item 4: Placement Activities

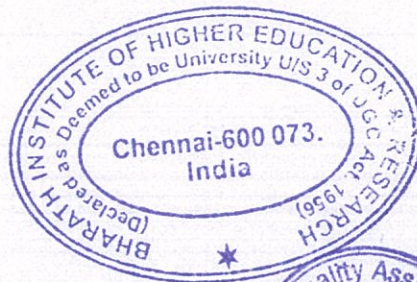
To discuss about the placement activities for the completed academic year.


Agenda Item 5: Academic Calendar

Academic Calendar to be planned and printed for the upcoming academic year.

Agenda Item 6: AQAR for the Year 2017-2018

The Director, IQAC informed the members that all the data relevant to the academic, administrative activities of the constituent institutions and the University for the Academic Year 2017-2018 to be collected.




The Coordinator
(Dr.P.Naveenchandran)
IQAC – BIHER



Date: 28/5/18

Place: BIHER

Copy To

1. PS to Vice Chancellor
2. All Deans/Directors
3. All Members, IQAC-BIHER